

Tiffany Onody

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Summary: Establish good working relationships with children and family, self-motivated, maintains high level of energy, hard worker, quick learner and assume responsibility.

EDUCATION

Borough of Manhattan Community College, New York, NY
Associate in Science Degree; Major: Early Childhood Education

Expected Graduation – Spring 2021

FIELD HOURS EXPERIENCE

BMCC Online Field Hours with Professor Diaz, NY - Observer

Fall 2020

- Completed 30 hours of field work by observing children's remote learning experiences.

BMCC Field Hours with Professor Cargo, NY - Observer

Spring 2020

- Completed 15 hours of field work in observing classroom settings, children activities, and teacher interactions.

WORK EXPERIENCE

YMCA Ridgewood, NY

August 2018 – February 2020

Pre-k Teacher Assistance

- Observed children to identify individuals in need of additional support and developed strategies to improve assistance.
- Educated students in foundational concepts such as shapes, numbers and letters.
- Gave one-on-one attention to children while maintaining overall focus on entire group.
- Worked with teaching staff to evaluate individual progress and recommend appropriate lesson plans.

YMCA Ridgewood, NY

September 2016 – July 2018

Toddler Assistant

- Communicated with children's guardians about daily activities, behavior and related issues.
- Maintained detailed records of enrollment, attendance, health and safety, emergency contact information and incident reports.
- Taught basic education principles while complying with IEP and ARD goals.

YMCA Ridgewood, NY

September 2016 – June 2018

Head After School Leader / Unit leader Camp Counselor

- Promoted physical, mental and social development by implementing classroom games and outdoor recreational activities.
- Supervised children at parks and on field trips for hands-on lessons about nature and physical environment.
- Took attendance, graded assignments and maintained student records to assist teachers with daily operations.
- Delivered first aid/EpiPen for accidents and injuries in compliance with established procedures to promote camper's well-being.

Maspeth Town Hall, NY

August 2014 – August 2016

After School / Summer Camp Counselor

- Instructed participants on activities goals, procedures and safety considerations to promote beneficial outcomes for all campers.
- Kept accurate records on participants attendance, disciplinary actions and medication usage to improve camper's files.
- Organized and guided group activities by leading, coaching and participating with campers and staff.

INTERNSHIP EXPERIENCE

GRYC YAIP, NY - Intern

January 2014 – July 2014

- Practiced professional development skills such as resume/cover letter building, mock interviewing and professional etiquette.

TECHNICAL & PROFESSIONAL SKILLS

- Technical Software: Windows Operating System; Microsoft Excel, Word, Outlook, PowerPoint, and SharePoint, Adobe PDF.
- Skills: Strong background in customer service, detail oriented, motivated self-starter.
- Languages: Beginning level understanding in ASL.

CERTIFICATIONS / TRAININGS

- CPR / AED Certified** Expires: December 2020
- Epinephrine (EpiPen) Auto-Injections in Child Care Programs – Red Cross** Expires: December 2020
- Mandated Reporter**