

SITE VISIT AND FORM GUIDELINES

Purpose: The purpose of the site visit and chart are to:

- Visit an early childhood classroom
- See how an early childhood classroom functions
- Observe a teacher in an early childhood classroom working with the age group you would like to work
- Connect what you have learned in ECE 110 to the classroom you observe

Task: You will visit an early childhood classroom (infant, toddler, preschool, or young school age), document your observation using the Site Visit Form, then submit the completed form on Blackboard

Steps: Follow these steps to conduct and document your Site Visit and complete the Site Visit Form

1. Determine which age group of children (infants- toddlers, preschool, young school age children) you would like to: 1) work with, 2) are curious about, or 3) learn more about
2. Decide if you want to conduct an in-person visit (go to the site) or a virtual visit (watch a video)
 - a. For an in-person visit:
 - i. Identify a program that you will visit by locating a program and contacting the program
 - ii. Complete the Site Visit Form during your hour-long observation
 - b. For a virtual visit:
 - i. Navigate to Module 7 on ECE 110-Seminar
 - ii. Watch the video(s) for the age group that you would like to: 1) work with, 2) are curious about, or 3) learn more about
 - iii. Complete the Site Visit Form as you watch the video(s)
3. Submit the completed Site Visit Form on Blackboard for ECE 110-Seminar (under Assignments in Site Visit Form)

During ECE 110-Seminar you will have the opportunity to conduct an in-person or virtual observation of a program serving the age group of children you plan to work with. This will give you the opportunity to learn more about the age group and to observe in a classroom with children and teachers. During the observation, complete the *Site Visit Form*. After your site visit, we will share your observations and insights from the *Site Visit Forms* in class. The forms will be assessed based on the following criteria:

Scoring Rubric (1 point – the Site Visit Chart must *Learner* or *Competent* in all elements)

TASK	COMPETENT	LEARNER	NOVICE
PROMPTS COMPLETED	All sections of the <i>Site Visit Form</i> were thoroughly completed	All sections of the <i>Site Visit Form</i> were completed	Some sections of the <i>Site Visit Form</i> were complete
DETAILED RESPONSES	The <i>Site Visit Form</i> contained rich, vivid details & descriptions that are consistent with what occurs in ECE classrooms	The <i>Site Visit Form</i> contained descriptions that are consistent with what occurs in ECE classrooms	The <i>Site Visit Form</i> contained vague, few details &/or some descriptions are inconsistent with what typically happens in ECE classrooms
CONNECTIONS TO CLASS	The <i>Site Visit Form</i> had many specific meaningful, well-thought out connections to class.	The <i>Site Visit Form</i> had several specific connections to class.	The <i>Site Visit Form</i> had some vague connections to class.
REFLECTIONS	The <i>Site Visit Form</i> contained many meaningful, thoughtful, well-developed reflections.	The <i>Site Visit Form</i> contained several meaningful reflections.	The <i>Site Visit Form</i> contained few, vague, reflections.
CLARITY	All of the responses were clear, organized, coherent & there was evidence of proof reading.	All of the prompts were clear, organized, & coherent.	Many of the responses were clear, organized, & coherent.