

ECE 110-S Site Visit Form:

Date _____ Time Begin _____ Time End _____ Program _____ Room _____ Your Name _____

People	Objective Observation
<ul style="list-style-type: none"> • How many children are in the room? • What ages? • How many staff? • Anyone else? Who? • Briefly describe the people. 	
Environment	Objective Observation
<p><i>As Guidelines</i></p> <ul style="list-style-type: none"> • List all the furniture & equipment you see. • What is on the walls? • How are materials displayed, organized, & stored (toys, learning materials, supplies, personal items, etc.)? • Where do the children sleep & eat? • Can you identify "areas" in the room? • Draw a map of the room (separate paper). • Are there windows? • What else do you notice? • Where doors lead to? 	



Area Observation	Objective Observation
<p>Choose an area of the room that seems busy.</p> <p>Observe that area for 5 minutes.</p> <p>Record what happens.</p> <p>Use descriptive words.</p> <p>Be objective.</p>	



Staff Observation	Objective Observation	Interpretation
<p>Choose a staff member</p> <p>Spend 5 minutes observing that staff member.</p> <p>Record what the staff member does.</p> <p>Use descriptive words.</p> <p>Be objective.</p>		



Transitions	Objective Observation	Interpretation
<p>Describe the transitions you see. Transitions are when children go from 1 activity to another – from playing to clean-up, from bathroom to circle, from activity to activity, etc.</p> <p>Use descriptive words.</p> <p>Explain what the children & staff are doing, including their interactions.</p> <p>Be objective.</p>		



Routines	Objective Observation	Interpretation
<p>Describe the routines you see. Routines are activities that we engage in every day – washing hands, circle, playing, putting on jackets, etc.</p> <p>Use descriptive words.</p> <p>Explain what the children & staff are doing, including their interactions.</p> <p>Be objective.</p>		



Play & Learning	Objective Observation	Interpretation
<p><i>As Guidelines</i></p> <p>Describe the play or learning materials you see in the room.</p> <p>Are there specific materials or activities out? If so, which ones?</p> <p>What materials are the children using?</p> <p>Explain what the children are doing with the materials they are using.</p> <p>What are the staff doing?</p> <p>Use descriptive words.</p> <p>How are the materials displayed & stored?</p> <p>Be objective.</p>		



Interactions	Objective Observation	Interpretation
<p>Describe the interactions between children & adults.</p> <p>Describe the interactions between adults, including families.</p> <p>How are the adults working together?</p> <p>Be objective.</p>		



Connection to Class	Objective Observation
<p>How does your observation connect to what was discussed in class?</p> <p>What characteristics & qualities of working with this age group from class did you observe?</p> <p>How were those characteristics & qualities demonstrated?</p> <p>How was professionalism demonstrated?</p>	
Questions/ Reflections	What questions do you have about what you observed?

