**Spring 2023**

# DON'T MISS OUT
## ASAP | ACE TEXTBOOK DIRECT DISBURSEMENT
UPDATE MAILING ADDRESS

**STEP 1**   Sign-In to CUNYfirst

**STEP 2**   Navigate to "Student Center"

**STEP 3**   Click on "Profile"

**STEP 4**   Click on "Addresses" on the left navigation pane

**STEP 5**   Click on your "Mailing Address" as shown or click on the "+" sign if no mailing address is currently listed

**STEP 6**   Type in your new address, including any APT# or FL#. Double check all street and City spelling. Ensure the Postal Code and County are correct.

**STEP 7**   click 'Save' and your new mailing address should appear on the "Addresses" page

Questions? Reach out to **Your ASAP | ACE Office**
Click **HERE** for more information

**CU NY** | **ASAP** ACCELERATED STUDY IN ASSOCIATE PROGRAMS | **ACE** ACCELERATE COMPLETE ENGAGE